**NORTHEAST DELTA HUMAN SERVICES AUTHORITY (NEDHSA)**

**Board Meeting MINUTES**

**November 15, 2016**

**Ouachita Parish Health Unit – Community Room**

**1650 DeSiard Street, Monroe, LA 71202**

**5:30PM**

**Call to Order**Meeting was called to order and continued with a quorum.

**Adopt Agenda***:* AMotion was made by Gina Jones and seconded by Yvonne Lewis to approve /accept the Agenda. Motion passed unanimously.

**Adopt Minutes of October 11:**AMotion was made by Mike Shipp and seconded by Kathy Waxman to approve / accept the Minutes. Motion passed unanimously.

**Board Members present:**

Dr. E. H. Baker, Laura Nettles, Thelma Merrells, Lorraine Reed, Mike Shipp, Gina Jones, Melba Sandifer, Alisa Lear, Yvonne Lewis, Lekeisha Powell and Kathy Waxman.

**Absent Board Member:** Terri Spence.

**Ownership Linkage-Recognition of Guests**: None

**Northeast Delta HSA staff present**: Dr. Monteic Sizer, Delores Harris, Angel Williams and Robert Clay Parker

**BOARD EDUCATION/ ENDS Items for DISCUSSION-**

**Upcoming Events/Community Action**

The NEDHSA Faith-Based Mental Health Summit initiatives continue to be a success. The cross section of the community present at each Summit, includes law enforcement, clinicians, community leaders, etc. The fourth Summit was held on Saturday, November 12, 2016 at Macedonia Baptist Church.

Caldwell Parish held a “Drug Take Back” in October.

The NEDHSA Opportunity Zone, the demonstration coalition being formed in south Monroe, assembled at Emily P. Robinson Community Center on October 6, 2016. Member Thelma Merrells was in attendance. On November 6, 2016, Dr. Sizer facilitated another focus group with leaders of the south Monroe community on issues of mental illness, substance abuse, crime, and poverty.

The Executive Director spoke at the Developmental Disability Regional Advisory Board on October 25, 2016, held at Families Helping Families, discussing the Phoenix Clinic. NEDHSA staff worked extremely hard to establish this clinic housed at our Monroe Clinic. Board Member Laura Nettles was in attendance.

NEDHSA’s state AIP behavioral and developmental disabilities assessments occurred October 14, 2016. We are expecting to get exceptional scores on both the behavioral health and developmental disabilities assessments. CARF three year re-accreditation is scheduled for 5/17.

NEDHSA’s Executive Director, along with state and local governmental leaders, joined a regional entrepreneur to highlight the opening of an inpatient psychiatric facility in Marion, Louisiana. The facility will provide services to mentally ill patients, drug abusers, and treat nonviolent women returning to the community from jail or prison. The facility is scheduled to open early 2017.

NEDHSA’s Executive Director will be in Cambridge, Massachusetts on November 16-18 speaking on issues of poverty, mental illness, and integrative care as part of MIT/J-PAL’s National Innovative Health Care Delivery to Reduce Poverty Conference.

**GOVERNANCE PROCESS/EXECUTIVE LIMITATIONS for DECISIONS –**

**ED – Report -** Motion made by Lorraine Reed and seconded by Gina Jones to approve / accept the ED report as submitted. Motion passed unanimously.

**Financial Condition and Activities –** *With respect to the actual, ongoing financial condition and activities, the ED shall not cause or allow the development of fiscal jeopardy or a material deviation of actual expenditures from board priorities established in Ends policies.* This Executive Limit has not been exceeded according to the ED report.

The FY 18 budget, and the Monthly Fiscal Report dated 10/31/16 by Angel Williams, CFO were presented to the Board. There was much discussion concerning possible budget reductions at 15%, OR 7%, since these were figures given to the CFO by DH in Baton Rouge to provide budgets. With either Budget proposed by Ms. Williams’s team, contractors who provide housing services will once again be greatly impacted. The Board requested Dr. Sizer contact provider regarding possible budget reductions, and provide guidance to reduce dependence on NEDHSA as a funding source. The Board made the following Resolution:

***BOARD DIRECTIVE: It is the directive of this BOARD that no State General Funds be directed to housing at the expense of primary CORE services***

**Global Executive Constraint –** Continue with no changes to the Governance Manual at this time.

**Communication & Support to Board –** It was unanimously agreed that the ED continues to provide Communication & Support to the board as required, and as requested.

**BOARD –**

 **Strategic Priorities**

 **Board Governance Manual Update –** Copies given to board members to review

 **ED 6 Month Performance comments –** Alisa Lear to email documents to all Board Members

 **Holiday Schedule**

**2017 Meetings**

**Board Management** –

 Performance Evaluation Format – ED & Board – comments due to Chair 11/28

 Board Development/ Parish Outreach

**BOARD EDUCATION:**

 Governance Training Disc will discussed at December 13, 2016 Board Meeting

**MONITORING -**

Travel Forms for 2016-2017 due MONTHLY

***Information Requested by Board –***

**Adjourn –** *Next Meeting –* ***December 13th, 2016 – Ouachita Valley Branch – Ouachita Parish Public Library,*** *601 McMillan Rd, West Monroe.*